

Spring 2016

Hands-On Fire Extinguisher Training Schedule

— Please Distribute —

SECTION A – Who needs Fire Extinguisher Training

If you are a safety or evacuation coordinator; an emergency first responder; a user of open flames and flammable materials or flammable chemicals; are working at remote sites without ready access to a local fire department; or you are a welder, *you are required to take hands-on fire extinguisher training ONCE EVERY 3 YEARS.*

SECTION B – How to register

If you need the training, please complete this sign-up sheet and return to Facilities Management Safety Office by **FAX to 581.9329** (no cover sheet needed) or by **EMAIL to tammy.perry@maine.edu.**

Retain a copy for your records/scheduling purposes and provide a copy to your supervisor if necessary.

SECTION C – Contact information

Attendee Full Name: _____

Campus Phone(s): _____

Email Address: _____

Campus Mailing Address (Bldg./Room): _____

If you are a student, your supervisor's name: _____

SECTION D – Training dates, times, and locations

Please choose three (3) training sessions that you can attend and write a '1' beside your first choice through '3' beside your last choice. *NOTE: Additional classes are already scheduled for June.*

Please call Tammy at 581-3066 for information. More classes will be scheduled in summer and fall.

Registration is on a first-come, first-served basis. Class sizes are limited, so please sign up early.

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| <p><input type="checkbox"/> Wednesday April 13, 2016 9:00 - 11:00 a.m.</p> <p><input type="checkbox"/> Wednesday April 13, 2016 12:30 - 2:30 p.m.</p> <p><input type="checkbox"/> Friday April 22, 2016 9:00 - 11:00 a.m.</p> <p><input type="checkbox"/> Friday April 22, 2016 12:30 - 2:30 p.m.</p> | <p><input type="checkbox"/> Monday May 2, 2016 9:00 - 11:00 a.m.</p> <p><input type="checkbox"/> Monday May 2, 2016 12:30 - 2:30 p.m.</p> <p><input type="checkbox"/> Friday May 6, 2016 9:00 - 11:00 a.m.</p> <p><input type="checkbox"/> Friday May 6, 2016 12:30 - 2:30 p.m.</p> |
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All training sessions are held in the FM Service Building in the Conference Room 109.

The first part of the training is lecture; the second part is hands-on with a fire extinguisher outdoors. (Please dress appropriately for the outdoor portion. Sessions are held rain or shine.)

We will schedule you for training and email you with the session you are scheduled to attend. You will be given a wallet card indicating your completion for this training for your records. If you would like more information or you have any questions, please contact Tammy at the FM Safety Office at 581.3066. Thank you!