

## Aerial Lift and Scissor Lifts Self Audit Checklist

The following checklist is designed to ensure that the policy is being followed and that appropriate safety protocols are in place for self propelled elevating lifts, extendable & articulating boom-supported elevating work platforms, vehicle-mounted elevating and rotating aerial devices and work platforms and scissor lifts.

Department/Facility:					
Building/Work Area:			Room(s):		
<b>Initial Training and Supervision</b>			<b>Yes</b>	<b>No</b>	<b>N/A</b>
Are there any lifting means such as aerial or scissor lifts onsite?					
Are the employees in this department/facility trained as required using UMaine's Aerial Lift/Scissor Lift Field Training Form (MF10062)?					
Are Field Training checklists completed for all employees that use lifts?					
Are these field training checklists maintained?					
Comments: (include make/model/Serial # of equipment)					
<b>Servicing and Equipment Safety Checks</b>			<b>Yes</b>	<b>No</b>	<b>N/A</b>
Are copies of the manufacturer's manuals for the equipment onsite?					
Is the equipment included in a documented scheduled inspection/service and maintenance program that meets the manufacturers' recommendations?					
Was the last documented maintenance inspection completed within the last 12 months?					
Are operators familiar with the equipment's instructions, warnings & labels?					
Are operators practicing/familiarizing with unfamiliar equipment?					
Are employees wearing PPE including Fall Protection devices (hard hats, lanyards & harnesses)? If so, are they trained using UMaine's Fall Arrest Harness Training Form (MF10042)?					
Do you have training documentation for the fall protection described above?					
Is there equipment-specific LOTO procedures?					
Do you have these LOTO procedures readily available?					
Are employees inspecting equipment prior to each use?					
Are these inspections documented and is it available for review?					
If modifications have been made to the equipment, are they in accordance with current ANSI A92.2 and manufacturer's standards?					
Do you have documentation of the modifications?					
Comments:					
Name of Auditor:					
Signature and Date of Auditor:					