


Hydraulic Jacks Self Audit Checklist

The following checklist is designed to ensure that the policy is being followed and that appropriate safety protocols are in place for hydraulic jacks.

Department/Facility:					
Building/Work Area:		Room(s):			
Initial Training and Supervision			Yes	No	N/A
Are there any hydraulic jacks in your department/facility? Examples below:					
					
Are the employees in this department/facility trained as required to use the jack? Comments: (include make/model/Serial # of equipment)					
Servicing and Equipment Safety Checks			Yes	No	N/A
Are copies of the manufacturer's manuals for the equipment onsite?					
Is the equipment included in a documented scheduled inspection/service and maintenance program that meets the manufacturers' recommendations?					
Was the last documented maintenance inspection completed within the last six months?					
Do you have training documentation for the use of this equipment?					
Are operators familiar with the equipment's instructions, warnings and labels?					
Is the load rating legible and permanently marked?					
Is the equipment lubricated at regular intervals?					
Are all loads cribbed, blocked or otherwise secured once raised?					
Are employees inspecting equipment prior to each use?					
Are repairs and replacement parts examined for defects?					
Are these inspections documented and is it available for review?					
Comments:					
Auditor Name (print)		Auditor Signature		Date	