

Lock-Out/Tag-Out (LOTO) Audit Form

The following checklist (to be used along with field notes, photographs and other department-supplied documentation) is designed to determine if policy is being followed as well as verifying that all safety protocols are being met. OSHA Standard 29 CFR 1910.147

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|---|--|----------|--|------------|-----------|------------|
| Department/Facility/Farm: | | | | | | |
| Building: | | Room(s): | | | | |
| Familiarity with the Standard | | | | Yes | No | N/A |
| Is LOTO/hazardous energy control used in this department/facility? | | | | | | |
| Are tags or locks or both used? | | | | | | |
| Is UMaine's program (# MP10070) used for de-energizing parts & equipment? | | | | | | |
| Are there Energy Control Procedures in-place? | | | | | | |
| Are copies of LOTO training records maintained? | | | | | | |
| Comments: | | | | | | |
| Identifying LOTO in the Work Area(s) | | | | Yes | No | N/A |
| Is there a list of equipment that requires LOTO? | | | | | | |
| Is there equipment-specific LOTO procedures? | | | | | | |
| Comments: | | | | | | |
| Periodic Inspections | | | | Yes | No | N/A |
| Are periodic inspections conducted to determine if energy control procedures are being followed when equipment/machinery is serviced? | | | | | | |
| Comments: | | | | | | |