

## UNIVERSITY OF MAINE

### FACILITY MAINTENANCE AND RENOVATION POLICY

The Office of Facilities Management is responsible for the operation, maintenance and construction supervision of all physical facilities at the University of Maine's campuses. It also provides maintenance and construction management support for remote facilities.

In order that Facilities Management personnel may fulfill their responsibilities, they must have knowledge and control of the condition of the physical facilities at all times. Therefore, all repairs, modification and new construction must be performed by Facilities Management personnel or contractors under Facilities Management supervision to ensure compliance with statutory requirements, established policies and standards of the Board of Trustees and the University of Maine. In no instance shall facilities construction, alterations or repairs be performed by other employees or students without the written authorization of Facilities Management.

Janet E. Waldron

Vice President for Administration and Finance

(Signed November 30, 2005 and on file at Safety and Environmental Management)