

Regulatory Responsibilities Checklist

Department: _____ Date: _____

Administrator: _____ Reviewed by: _____

Air Emissions	
	Air Emissions License
	Parts washers
	Refrigerant service and repair records
	Surface coating
Biosafety	
	Biomedical Waste Management Plan
	Biosafety Plans [BSL2+]
	Exposure Control Plan – BB Pathogens
	Infection Control Program
	RDNA/Agents
	Select agent – transfer/registration
	Specimen shipments
Chemical Safety	
	Annual Chemical Inventory Reports
	Chemical Hygiene Plans
	Chemical inventories
	Chemical pre-manufacture notifications
	Chemical procurement
	Chemical SPCC plan [see ERCP]
	Cryogenics storage/handling
	Hazard Communication Program
	Hazardous material shipping-DOT/IATA/MOT
	Job Hazard Assessment
	Material Safety Data Sheets
	Personal Prot Equip
	Pollution Prevention Plan
	Process Safety Management
	Toxics Use Reduction Reporting
	Worker Protection Standards for Lead
	Worker Prot. Standards for Pesticides
Contractor Safety	
	Building Committees
	Contract awards
	Renovation project management
Dive Safety	
	Dive Safety Program
	Dive physicals
	Dive plans

Drinking Water	
	Backflow Prevention
	Drinking water testing
	Wellhead Protection Plan
Emergency Response	
	Emergency Response Contingency Plan
	DMC Contingency Plan
	Emergency Action Plans
	Evacuation Drills
	Evacuation Signage
	Facility Emergency Coordinators
	Fire Prevention Plan
	Special Events Safety/Security
Ergonomics	
	Ergonomics Program
	Computer workstations
	Injury assessments
Exposure Control	
	Air Monitoring
	Biosafety Cabinets
	Chemical Fume Hoods
	Hearing Conservation Plan
	Medical Testing And Records
	Noise Monitoring
	Radiation Dosimetry
	Respirator Use/Fit Tests
	Respiratory Protection Program
	Ventilation Systems
Life Safety	
	Automatic Sprinkler Systems
	Bleacher Annual Inspections
	Dance Licenses
	Emergency Lighting
	Fire Alarms and Communication
	Fire Hydrants
	Fixed Fire Extinguishers
	Kitchen Grease Trap Cleaning & Inspections
	Portable Fire Extinguisher Inspect/Maint.
	Power Generating Equipment

Logging	
	Chainsaw safety
	Skidder safety
Occupational Safety	
	Accident Invest and recordkeeping
	Workers Compensation
	Workplace Safety & Health Program
	Workplace Violence Policy
Petroleum Products	
	Above ground oil tanks
	Fuel throughput recordkeeping
	Oil SPCC Plans
	PCB transformers
	Underground oil storage tanks
Radiation	
	Annual radiation program audit
	Decommissioning plans – radioactive sources
	Laser Safety Program
	Non-ionizing radiation
	Radiation lab security checks - monthly
	Radiation Licensing
	Radiation Safety Program
	Radioactive materials inventories
	Radioactive Waste Site – Greenbush
	X-Ray equipment inspection/registrations
Sanitation	
	Food preparation
	Laundry machinery and operations
Facility/Shop Safety	
	ADA
	Asbestos Management Plan
	Combined Sewer Overflow
	Confined Space Program
	Confined space id/labeling
	Construction Demo Debris Landfill
	Control of vermin and wild animals
	Cranes, Hoists and Slings
	Decontamination, chemical/radiation
	Dig Safe Program
	Electrical safety
	Elevator maintenance and inspection
	Energy usage monitoring
	Fall protection
	Fire protection equipment
	Hand and power tool safety
	Hot work permit
	Indoor air quality

	Lead paint management
	Load testing floors
	Lockout/Tagout Program
	LOTO SOPs
	Machine guarding
	Powered industrial trucks
	Powered/Vehicle platforms/manlifts
	Pressure vessels
	Sand and salt storage
	Scaffolding and platforms
	Site Location Plan
	Snow removal
	Spray booth/paint booth operations
	Storm Water Management Plan
	Trenching and Excavation Safety
	Water use monitoring
	Welding and cutting
	Woodworking machinery maint. & inspct.
Vehicle Safety	
	DOT Random Drug Test Program
	Driver license/proficiency checks
	Passenger Van
	Recreational vehicle use
	Vehicle Safety Administrator
	Vessel Operations - Boating Safety Plan
Waste Collection, Storage, and Disposal	
	Annual Hazardous Waste Reports
	Battery recycling/disposal
	Chemical waste disposal
	Chemical reuse program
	Composting Permits
	Hazardous waste determinations
	Hazardous Waste Reduction Reports
	Non-Hazardous Waste Transp Licensing
	Pathological waste disposal
	Radioactive waste collection and disposal
	Satellite Accumulation Area Inspections
	Univ. Waste Collection
	Waste Generator Determinations
Waste Water	
	Wastewater Permits
	Wastewater pretreatment – traps/tanks