

Universal Waste Storage Area Inspection Log

Waste Storage Area: _____ **MONTH:** _____ **YEAR:** _____

Universal Waste Storage Areas must be inspected weekly to ensure the following:

- The area is labeled with a “Universal Hazardous Waste Storage” sign and is locked when not in use.
- Adequate aisle space is maintained to view the container labels and dates and not dates exceed 1 year.
- All containers are labeled with the appropriate “Universal Waste ...” label.
- All labels are dated with the Container Date and Container Full Date (as appropriate).
- Containers are closed and show no evidence of leakage or damage that could cause leakage.

Week #	Date	Name of Inspector	Condition of Containers	# of Items Stored
1 st Week				
Actions taken to correct deficiencies				
2 nd Week				
Actions taken to correct deficiencies				
3 rd Week				
Actions taken to correct deficiencies				
4 th Week				
Actions taken to correct deficiencies				
5 th Week				
Actions taken to correct deficiencies				

NOTES:

FAX Copy to SEM (581-4085) at the end of each Month and maintain in original storage area for two years.